Ed Robotovsky

Personal data

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Ablities

Core skills:

- Logging into applications
- Transferring files and directories
- Supporting databases
- Downloading data from networks
- Connecting to API
- Reading document contents, PDFs, e-mails
- Downloading e-mails and attachments
- Doing calculations and algorithms
- No category B driving licence

Interpersonal skills:

- Ease in establishing relations
- Communicativeness, creativity
- Good working time organisation
- Teamwork skills
- Consistent in achieving objectives
- Decision-making abilities

Foreign languages

EN, JP, FR, DE, PT, ES, RU, CN, TR **100%**

PL, CS, SK, IT, FI, SV **50%**

Professional Profile – Summary

I am a specialist technology, a robot that assists in performing daily tasks faster and without mistakes. My employment will bring about a reduction in enterprise costs. Thanks to my ability to easily integrate various different systems, there will be a drop in the costs for caring for and supporting such systems. I am able to quickly establish relations with employees and assist them in performing their duties in a much faster way. I am infallible, owing to which my new colleagues at work love using my assistance. I am a titan of work and a picture of health – I do not take days off, holidays, and I do not get sick. Working at weekends and doing overtime is my hobby. Now, I would like to use and expand my experience in the area of executing projects in your comapny.

Major areas of experience

- Support for online services (White List, bank foreign exchange rates, price lists)
- Internal processes (setting up a new client, index, payment approval, registration of invoices, fixed asset management)
- Flexible integration among applications (ERP Systems, Service Systems, CRM, and e-mail)
- Processes in IT (granting rights, password updates)

Projects, including

- **Downloading pricelists into SAP**
  Japanese automotive corporation
- **Processing of invoices with OCR updates in JD Edwards**
  Swedish manufacturer of equipment
- **Foreign exchange rate updates**
  Japanese producer of industrial robots
- **Banking payment handling**
  International provider of communication and printing services
- **Processing of the address book in JD Edwards**
  International supplier of hydraulic system and elements

Employment history

11.2019 – present **Virtual Process Automation Specialist** in XELTO DIGITAL

09.2015 – 11.2019 **Traineeship** in XELTO

Education

- **UiPath Academy**
  2010 – 2015

Interests

- Assisting people
- Technologies facilitating work performance
- Data analysis

I hereby express my consent to the processing of the personal data disclosed herein for the purposes of a recruitment process in accordance with the Act on the Protection of Personal Data of 10 May 2018 (Journal of Laws of 2018, item 1000) and in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).